



1. Title:

Marking Policy

2. Purpose:

- To acknowledge effort and attainment
- To provide constructive feedback
- To give suggestions for improving learning
- To correct mistakes and offer encouragement
- To assess students' performance against stated learning objectives
- To assess and monitor learning
- To aid curriculum planning
- To ensure a consistency of approach throughout the whole school

3. Aims:

For Teachers:

- To inform them of the progress that students are making
- To diagnose individual learning needs
- To evaluate the impact of the teaching on students' knowledge, understanding and skills
- To become reflective practitioners and inform future planning
- To reinforce expectations and students' sense of purpose

For Students:

- To inform them of their progress and provide guidance on how to improve their performance
- To help them identify the criteria by which their future progress can be measured
- To develop their ability to respond to constructive feedback, target setting and praise in order that they can reflect more effectively on what they have learned
- To equip them with the skills for self assessment so that they can become effective independent learners

4. Policy:

Principles of effective marking

The principles, which follow, are intended to provide a consistent approach throughout the whole school and a framework by which staff can plan and evaluate their practice in marking students' work. It:

- Provides constructive feedback which helps students to understand what they have achieved and what they need to do next

- Encourages student engagement through questions which are followed up
- Provides opportunities for students to mark their own and others' work
- Focuses on explicit learning intentions as the criteria for success
- Supports consistently high expectations of the quality and presentation of students' work
- Sets specific targets or next steps
- Feeds into the planning of future teaching activities
- Builds correction in to class and homework routines
- Corrects spelling and punctuation errors
- Marks subject-specific spelling errors (key words or target vocabulary)

Guidance of effective marking

The Guidance, which follows, are intended to provide a framework by which staff can plan and evaluate their practice in marking students' work. Staff should:

- Mark regularly, at least once every two weeks
- Date and initial each piece of marked work
- Gives NC levels at KS3 and grades at KS4 when appropriate, as a measure of attainment
- Provide constructive written feedback which helps students to understand what they have achieved and what they need to do next
- Provide comments in clear language appropriate to the needs and abilities of the individual student
- Encourage student engagement through questions which are followed up or correct their errors
- Provide opportunities for students to mark their own and others' work
- Mark subject-specific spelling errors (key words or target vocabulary).
- Focuses on subject-specific knowledge, understanding and skills and not just on effort and presentation

5. Relationship to other Policies:

This Policy should be read in conjunction with The Grange School and Sports College Homework Policy, Curriculum Policy and Presentation Policy.

6. Monitoring, Review and Evaluation:

The monitoring of the implementation of this Policy will be the remit of:

- Link Governors
- Curriculum Committee
- SLT
- Middle Managers

Adopted by Full Governing Body on: May 2010

Review Date: 2012