



The Grange School and Sports College Policy Document



1. **Title:**

Charging and Remissions Policy

2. **Purpose:**

The School is subject to the 1988 Education Reform Act and as an LA funded school is required to provide education free of any additional charges.

3. **Aims:**

To ensure that the principle of free education applies to all activities that are defined as part of the school curriculum. This applies whether the activities take place in or out of hours. In particular the following areas are identified where duties must be fulfilled under the free education principle:

- Requirements of a syllabus related to a prescribed public examination
- The National Curriculum
- Compulsory religious education

4. **Policy:**

a. Charges:

- Individual music tuition where a public examination or National Curriculum requirement is not involved
- Board and lodgings on a residential visit
- Student transport direct from home for a sanctioned activity at a defined location
- Materials and ingredients where parents have indicated in advance that they wish to own the finished item
- Activities organised out of school hours that are optional extras as defined by the act
- Costs of examination entries for examinations outside those prescribed by the act
- Resits for examinations or fees associated with the scrutiny of an examination paper

b. Financial Remission:

Provision of financial remission can be made available for parents who receive income support.

c. Range of Learning Activities:

The application of regulations relating to charging shall be carried out with the intention of ensuring that the students' education will be enhanced by the widest range of learning activities.

d. Voluntary Contributions:

In order that many school activities can continue to take place to enhance a student's education, it is envisaged that parents may on occasions be asked to make a voluntary contribution for specific activities for which funding has not been allocated. This will be done by the relevant faculty in accordance with guidelines laid down in the 1988 Education Reform Act and in the school policy. Overpayments of £1 and below will be considered as voluntary contributions to the school fund and therefore will not be refunded.

e. Alternative Activities:

Should reasonable voluntary contribution not cover the cost of the activity, it is likely that the activity will not take place.

f. Interpreting Status of Activities:

Decisions relating to interpreting the status of any particular activity will initially be made by the school governing body.

g. Governing Bodies Discretion:

The governing body has powers to use discretion relating to activities for which the Act allows a charge to be made.

5. Relationship to other Policies:

- The Curriculum Policy
- The Educational visits Policy
- The Equal Opportunities Policy
- The Examinations Policy

6. Monitoring, Review and Evaluation:

- Governors – Finance committee – through regular reports
- Finance Manager – financial situation

Adopted by the Full Governing Body: 29.03.06

Review Date: 2009