



# The Grange School and Sports College Policy Document



## 1. **Title:**

### **Additional Educational Needs Policy**

## 2. **Purpose:**

The Grange School aims to meet the needs of all its students by creating an inclusive environment where all students are helped to overcome their barriers to learning and access an appropriate and relevant curriculum

## 3. **Aims:**

- To meet the learning needs of all students, raising literacy levels so that they can access the curriculum
- To increase the emotional literacy of students
- To support staff in meeting students needs during lessons
- To support staff in challenging disruptive behaviour displayed by students in the school
- To meet the needs of Gifted and Talented students within the Additional Educational Needs Policy. (Please see separate G & T policy)

## 4. **Policy:**

### **Learning Support is delivered over three stages:**

- Key Stage 2 to 3 transfer
- Key stage 3
- Key stage 4 and into post 16 provision

### **Decisions to and allocations of support to students, parents and staff will be based on assessments using information from the following sources:**

- Key Stage 2 NCT results
- Cognitive assessment test results
- Literacy testing on entry to school (all students are tested on entry to school, Year 7 students are tested at the beginning and end of year 7)
- School staff engaged in academic and pastoral work
- From external services
- From students
- From parents
- From students previous school

### **Support to students will be provided through a range of strategies depending on the students needs**

- Support will be coordinated and monitored by the relevant member of the department
- Where it is appropriate to a students needs a Pupil Profile will be written and used

- Students needs will be mapped out using a provision planning process
- Support will be formally reviewed bi-annually, students progress and their current needs will be assessed and provision adjusted accordingly. Regular progress checks will be made during weekly faculty meetings
- Where appropriate support for students and staff will be provided by external agencies and coordinated by the Additional Educational Needs Faculty

### **Support to parents**

- Communication with parents will be made on a regular basis, they will be consulted over the provision of support and their views taken into consideration when support is being allocated
- Where appropriate parents will be provided with strategies to support students and to complement the work done in school. Appropriate referrals to external agencies will be made or supported by the school

### **Support to staff**

- Staff will be supported by the provision of appropriate strategies and training to help students overcome and reduce barriers to learning

### **Students with emotional and behavioural needs**

- Provision for students with emotional and behavioural difficulties will be made in conjunction with all members of school staff. This will be done through appropriate provision from within school and from external agencies where appropriate
- Work with external agencies will be reviewed through regular multi-agency Student Support Group meetings. Student specific multi agency meetings will be held where appropriate

### **Support for students with statements of special educational needs**

- Support for students with statements of special educational needs will be provided through the Additional Educational Needs Faculty and will be monitored and reviewed in accordance with statutory guidelines laid out in the current Special Educational Needs code of practice
- Each statemented student will have a 'buddy' who they will meet on a regular basis to set and review targets

## **5. Relationship to other Policies/Plans:**

- Key stage 2/3 transition plan
- Behaviour Policy
- Faculty and department policies
- Additional Educational Needs Faculty development plan

### **Relevant Documents:**

- Additional Educational Needs Code of Practice
- Gifted and Talented Policy
- Equal opportunities Policy

## **6. Monitoring, Review and Evaluation:**

Additional Educational Needs Faculty provision will be reviewed annually as part of the schools annual review procedure.

The monitoring of this Policy will be the remit of:

- The Link Governor for AEN
- The Curriculum, Learning and Teaching Committee
- The SLT

**Adopted by the Governing Body: March 2009**

**Review Date: March 2011**